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· Section I - GENERAL

1. Suggestions received in response to the request in the first issue of this Digest are responsible for the changes in format in this issue: (1) paragraphs are numbered for ready reference when additional information is published on a particular subject in future issues of this publication; and (2) matters of general interest and those of particular interest to the various components of the Armed Forces are clearly indicated by being placed in separate sections. More such excellent suggestions will be appreciated!

2.0 PROBLEMS? If you have any questions on changes in regulations, new procedures, etc., which may be of general interest, pass them on to us and we will try to publish the latest information on the subject in the next issue of the Digest. 1 2 20

3. MATURED ARMED FORCES LEAVE BONDS. The Treasury Department reports that more than \$51,000,000 remains uncollected on matured Armed Forces leave bonds. These bonds were issued to officers and enlisted men in lieu of leave accrued and not taken.

The bonds ceased to bear interest as of 1 October 51. Holders of such bonds are encouraged by the government to redeem them and re-invest the cash en in the second of the second in U. S. Savings Bonds, which pay interest. 

4. SECURITY CLASSIFICATIONS. Deptt of Army Message 466295 transmits the following directive:

"The President has signed an executive order effective 15 December 1953 which in addition to other changes, authorizes only three security classifications: TOP SECRET, SECRET, AND CONFIDENTIAL, eliminating the security classification RESTRICTED, and the words "Security Information" on all classifications. All RESTRICTED material is automatically unclassified as of 15 December 1953 unless positive action is taken by the originator in each special instance to up-grade to a higher classification. Copies of the Executive Order "Safeguarding Official Information in the interests of the Defense of the United States" are being mailed to addressees this date for informational and planning purposes only. Additional implementing instructions will follow."

The above Executive Order 10501, dated 5 Nov 53, is published in Bulletin No. 18, Dep't of the Army, 18 Nov 53. Special attention is invited to the new definitions of "Top Secret", "Secret", and "Confidential". The second of the

5. AUTOMOBILE INSURANCE IN GREAT BRITAIN. The following paragraph is quoted from the Air Force Personnel News Letter of Nov 53:

"OUNCE OF PREVENTION WORTH POUNDS (AND SHILLINGS) OF CURE - Here's a word of precaution for all personnel being assigned, or anticipating assignment, to the area of Great Britian. As in the past, it has been the requisite that privately owned vehicles be insured with British firms. This still goes. But the alarming factor - - and one causing much hardship on our personnel - - is the increase in British insurance rates to approximately 300 percent over that of last year's rates. For example, full coverage and third party will run around \$340 a year. In addition, road tax amounts to \$34 yearly and gasoline costs 70¢ a gallon. All totaled, the minimum operating cost of a vehicle for one year will average around \$800 - - not including normal wear and tear, tires and servicing. This, then, gives you a rough idea of what the presently assigned personnel who have their own transportation 'are faced with. In a nutshell, our advice to you is to figure in these costs with your over-all living costs before deciding to take that car over with you," Compared the contract of

This same advice applies to those considering taking their cars to other overseas areas as well. The American Automobile Association has necessary information on insurance requirements and rates in the various foreign countries Approved For Release 2002/06/26 : CIA-RDP78-04718A000800120026-4

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- 1. DISCONTINUANCE OF DETACHED SERVICE: Section II, Circular 102, Dep't of the Army, dated 19 Oct 53, is quoted:
  - "1. The term and status 'detached service' is abolished for use within the Army establishment. Persons currently reported as on 'detached service' will be considered as being on 'temporary duty'.
  - 2. The term and status 'temporary duty' will hereafter apply to all persons temporarily from their assigned stations in accordance with proper orders to perform official duties elsewhere."
- 2. PERSONNEL PROCESSING ACTIVITIES. Effective 1 Nov 53, the Army redesignated personnel processing activities as follows:
  - Reception Center, to Reception Station
    Transfer Center, to Transfer Station
    Army Personnel Center, to Overseas Replacement Station
    Army Personnel Center, to Overseas Returnee Station
    Reception Center, to Reassignment Station
- At installations where two or more personnel processing activities are located, personnel centers will be established. Examples: (1) Camp Kilmer, N.J., Personnel Center Transfer Station, Reassignment Station, Overseas Replacement Station, Overseas Returnee Station; (2) Ft. George G. Meade, Md., Personnel Center Reception Station, Transfer Station, Reassignment Station; (3) Camp Stoneman, Calif, Personnel Center Transfer Station, Reassignment Station, Overseas Processing Station, Overseas Returnee Station.
- 3. ZONES OF CONSIDERATION FOR PERMANENT PROMOTION OF REGULAR ARMY OFF-ICERS are announced in Circular 109, Dep't of Army, 3 Nov 53. Selection Boards will be convened in Washington 23 November 1953 to recommend RA officers for promotion to captain, 12 January 1954 for promotion to major, and 9 Febuary 1954 for promotion to lieutenant colonel. Zones of consideration are through following promotion list numbers (1953 Army Register) shown in parentheses: Army: to Capt (17009), to Major (11204), to Lt Col (6343); JAGC: to Capt (430), to Major (259); to Lt Col (149); CHAP: to Capt (195), to Major (164), to Lt Col (95); MC, to Capt (1727), to Major (921), to Lt Col (540); DC, to Capt (432), to Major (218), to Lt Col (131); VC, to Capt (147), to Major (89), to Lt Col (46); MSC, to Capt (558), to Major (316), to Lt Col (146); ANC, to Capt (1348); WMSC, to Capt (184). Any officer eligible for consideration who desires to submit a written communication under provisions of sub-section 507 (c), Officer Personnel Act of 1947, will forward such communication through channels to The Adjutant General, Washington 25, D.C., Attention: DA Selection Board not later than 10 days after date of convening of appropriate selection board.
- 4. PERSONNEL ACTION FORM. Section I, Circular 102, Dep't of Army, 19 Oct 53, announces a new, many-purpose personnel action form (DA Form 1049, 1 Oct 53) for use throughout the Army for any personnel action for which no other standard form is required by DA and when no other type of communication is required or would be better. It may be used between sections of a Hq, as well as between all parts of a command up to and including Dep't of Army, through regualr correspondence channels. It will be used to request, recommend, direct, or report any of the following actions: Airborne training, assignment restrictions, language instructor assignments, certain awards, change of name or birth data, deferment, oversea assignment or service, transfers, details, assignments, verification of cryptologic clearance, waiver of OCS or ROTC, waiver of military of civilian conviction, certificate in lieu of special efficiency report, volunteer for Infantry, and as an application or recommendation for any of the following actions: Advance pay, assignment to Post schools, board action, change of MOS, disciplinary action, delinquency report, efficiency report, examination of any type, financial assistance from AER, entries or corrections in personnel records, immunization, orders or amendments to orders, separate rations, transportation, weapons qualification, release of unsentenced prisoner from confinement, transfer of person between units of same parent organization when no travel is involved, duty assignment, etc. As many local forms as possible will be eliminated through maximum use of DA Form 1049. It will be available through normal publications supply channels o/a 10 Dec 53.

Section II - Army (Continued)

- 5. ARMY RESERVE. Retirement Records System is the subject of SR 140-180-25 dated 5 Oct 53. This 33 page regulation covers the standards for earning and crediting retirement points and for informing each reservist of the points earned by him. Title III, Army and Air Force Vitalization and Retirement Equalization Act, 1948 (as amended by Act of 7 Sep 49 and Act of 12 Jul 52) provides for retirement with pay for officers and enlisted personnel of the reserve components of the Armed Forces. The law established requirements for service which may be credited on a point system. These requirements and procedures are outlined in AR 135-180 and SR 135-260-1. Points required for retention in an active status as prescribed in SR 140-160-1 are awarded on the same basis as those for retirement points.
- 6. FOREIGN AREA SPECIALISTS TRAINING. Of particular interest to Regular Army Officers is the announcement in Section II, Circular 112, Dep't of Army, 13 Nov 53, of the 1954 classes in foreign area specialist training.

The 1954 classes scheduled to begin during the period 1 July through 30 September 1954 are: Arabic, Chinese, Greek, Japanese, Hindustani (India and Pakistan) Persian, Russian, and Turkish.

Interested officers can submit applications in accordance with paragraph 8, SR 350-380-1, at the earliest practicable date. Applications for input into Foreign Area Specialist Training for the calendar year 1954 will be processed during Febuary 1954.

This does not preclude officers of the reserve components, on extended active duty, from making application for Russian Area Specialist Training as provided for under paragraph 7a, SR 350-380-1.

- 7. APPLICATIONS FOR MILITARY MISSIONS: The following message, No. 464 215 from The Adjutant General, Dep't of the Army, was disseminated on 2 Nov 53 for the information and compliance of all concerned: "Information this office indicates that in some cases intermediate headquarters are not forwarding applications for assignment to Military Missions of certain individuals fulfilling the requirements of SR 600-175-5. In the future, all applications from qualified individuals will be forwarded to The Adjutant General with appropriate recommendations for final action."
- 8. RESERVE COMPONENTS. Extension of Current Period Active Duty Enlisted Personnel of the AUS and Reserve Components is the subject of SR 135-210-5 dated 26 Oct 53. These regulations prescribe procedures whereby members of the Army Reserve, National Guard of the United States, and Army of the United States (inductees) on active duty may remain on active duty beyond the expiration of current period of active duty.
- 9. WAITING PERIOD Between arrival of Military and Civilian Personnel of the Army and Arrival of Dependents in Oversea Commands Which Do Not Furnish Priority Lists, Circular 107, Dep't of Army, 30 Oct 53, lists the overseas commands which do not submit priority lists for travel of dependents, with the length of "waiting period" for each as a guide for processing applications for movement of dependents and household goods of both military personnel and civilian employees under the provisions of paragraphs 7005, 7008-3, 7009, and 8009-4b(2), Joint Travel Regulations.

# Section III - ATR FORCE

- 1. ENLISTED PERSONNEL. Release from active Duty and Transfer to AFR for Completion of UMTS Obligation. AFR 39-19 dated 13 Nov 53 specifies the conditions and provides the administrative procedure for release from active duty of Regular Air Force airmen who have service obligations under the Universal Military Training and Service Act, and their transfer to the Air Force Reserve for completion of their obligation. (Service obligations are explained in detail in AFR 45-35.)
- 2. TOURS OF DUTY WITH HEADQUARTERS CHARGED WITH RESPONSIBILITY FOR RESERVE AFFAIRS. AFR 36-79 dated 10 Sep 53 established the procedures and criteria for selection and assignment of Reserve Officers of the Air Force to appropriate positions in headquarters charged with the responsibility

Section III - Air Force (Continued)

for administration, maintenance, supply, and training of units and members of the Air Force Reserve or with responsibility for supervision of training and inspection functions for units of the Air National Guard. Within these headquarters a limited number of positions will be designated for Reserve component officers to assist the commander in the preparation and administration of policies and regulations affecting Reserve components. Applications may be submitted by officers of the Air Force Reserve or Air National Guard who are or are not now on extended acti e duty, provided they meet the eligibility requirements set forth in para 4 of this regulation. Upon completion of this tour of duty (normally 4 years) all officers assigned under provisions of this regulation will be relieved from active military service. Those who desire to be considered for additional extended active duty may submit AF Form 125 (Application for Extended Active Duty), not earlier than the fourth month prior to completion of tour, to Director of Military Personnel, Hq USAF, for consideration against Air Force-wide requirements.

- 3. FOREIGN TRAVEL, PASSPORTS AND VISAS. AFR 34-61, Application for Passports, dated 4 Nov 53 (which supersedes AFR 30-12, dated 11 Jul 50), governs the application for, control, and disposition of passports and visas required for official or leave travel, and clarifies passport requirements at field installations. Requests for permission to visit outside the U. S. while on leave should be submitted as required by para 14, AFR 35-22, as amended, Leaves of Absence and Delays En Route, dated 25 Nov 52. These requests must be submitted to reach Hq USAF a reasonable length of time (45 to 60 days) before effective date of departure on leave. Personnel concerned should be instructed not to make premature inquiries regarding the status of requests submitted. Normally these requests are endorsed about 30 days before effective date of leave in order that the latest instructions may be included for the benefit of the individual concerned.
- 4. TEMPORARY PROMOTIONS. Hq, USAF, announced that approximately 7300 promotions will be made to grades of Captain through Colonel beginning on or about 15 Feb 54 and continuing until the end of the fiscal year.

On a world-wide basis, the Air Force authorized 250 promotions to Colonel, 600 to Lieutenant Colonel, 2150 to Major, and 4300 to Captain.

5. STATEMENT OF EXPERIENCE. Headquarters. USAF is concerned over the large number of non-regular officers who have not submitted a Statement of Experience. The majority of Reserve officers on active duty do not have this Statement in the Selection Folder which is a part of their Master Personnel Records kept in Hq USAF.

Air Force Regulation 36-48 directs that non-regular officers who have had breaks in service as commissioned officers since 1 May 1945 will supply personal information on schooling or experience gained during breaks in service. The operation of Hq USAF Selection Boards for promotion and other purposes has emphasized the necessity for filling in these gaps in personnel records of Reserve officers.

Commanders should assure that this information is disseminated to all Reserve officers and that they realize that complaince with this AFR is to their advantage, as explained on page 11, TIG Brief No. 8, dated 22 April 1953.

- 6. THE USAF INSTITUTE OF TECHNOLOGY has distributed to Base I & E Offices copies of the brochure "Information About Educational Programs". It includes course discriptions, prerequisite qualifications, and other pertinent information about undergraduate and graduate college level programs offered at the Resident College of the USAF Institute of Technology and in civilian universities. Qualified officers are encouraged to visit their I & E Officer for further information and a copy of this brochure.
- 7. RELEASE FROM ACTIVE DUTY OF OFFICERS OF THE RESERVE FORCES. AFR 36-22A dated 7 Oct 53, changes the criteria for release of officers of the reserve forces, in the interests of the nation or for hardship; states that all service as an officer, both active and inactive, may be credited for release for these two purposes; and designates as eligible those officers with eight years service.
  - · 8. RESERVE FORCES. Recording Allowable Federal Service of Members of

Section III - Air Force (Continued) . . .

Air Force Reserve for Retention and Retirement Points, AFR 35-71, dated 12 Nov 53, establishes policies and procedures for the recording of points awarded to members of the Air Force Reserve for Federal Service. Air Force Reserve Inactive Duty Training Pay and Allowances, AFR 45-10, dated 1 Jan 53, has been changed recently by AFR 45-10B dated 5 Nov 53.

- 9. PROMOTION AND APPOINTMENT TO AIR FORCE RESERVE GENERAL OFFICER GRADES is the subject of AFR 36-84 dated 15 Oct 53. It o tlines policies, procedures, qualifications, and requirements for promotion and appointment of officers of the Air Force Reserve to general officer grade. Recommendations for consideration by the selection board in December will be requested after the AFR is distributed.
- 10. TRANSFER OF ANGUS OFFICERS TO ATR FORCE RESERVE WHILE SERVING ON ACTIVE DUTY is covered in AFR 36-87 dated 6 Nov 53. With the consent of the Governor or other appropriate authority of the State, Territory, or D.C. concerned, a member of the Air National Guard of the United States may be transferred, at any time, to the Air Force Reserve and such transfer will terminate his membership in the ANGUS. Members of the two Reserve components of the Air Force possess a common Federal status, and transfer accomplished under this Regulation will not erminate or otherwise affect the individual's current appointment as a Reserve of the Air Force, his active duty grade, or his assignment. Officers transferred to the Air Force Reserve who have previously served honorably in a higher permanent grade in any component of the Air Force immediately prior to becoming a member of the ANG S will, upon application, be promoted as a Reserve of the Air Force to that higher permanent grade provided that they are serving in an equivalent or higher AF temporary grade. Otherwise, application for such promotion will only be made at such time as they are released from active duty.

# Section IV - NAVY

1. SERVICE-WIDE EXAMINATIONS FOR ADVANCEMENT IN RATING of Regular Navy and USNR personnel on active duty. The next Navy-wide examinations for CPO will be held on 2 Feb; for POl, 23 Feb; for PO2, 16 Feb; and for PO3, on 9 Feb 54. These examinations will also include tests for change in rating from FC to FT under the new FT qualifications. No exams will be given for FC. AL applicants may take the tests for AT, but AL exams will also be given. Personnel in the Naval Reserve Organization (ANR) will also participate. Exams for substantiation of Reservist qualifications, to allow enlistment in the Regular Navy in equal pay grade will also be held, except in these rates: ADC, BTC, MLC, PRC, ADI, BMI, MUI, SDI, AMC, CSC, OMC, SDC, AMM, CSI, PII, TMI, ACC, MEC, PIC, TMC, AOI, MAI, and PRI.

BuPers Notice 1418 dated 11 Sep 53, which announces the exams, further states that after the Feb 54 tests it will be necessary to close many additional rates substantiating qualifications for enlistment in the Regular Navy.

The new "International Rules of the Road" go into effect on 1 Jan 54, so questions on this subject will be based on the new rules, a summary of which may be found in "International Rules of the Road" (NavPers 10890).

- All methods of taking dictation (including stenomask) are acceptable in fulfilling stenographic tests. Individuals must provide their own equipment, however.
- 2. REENLISTMENT BONUS. Regular Navy personnel who voluntarily reextend their USN enlistments are now entitled to receive reenlistment bonus
  for the total time of extension, not to exceed an aggregate of four years.
  Previously, if a Navy man extended his regular USN enlistment for two years,
  he received a bonus of \$40.00; for a second two-year extension, he received
  another \$40.00. Now if he re-extends his enlistment for a second two-year
  period he will be credited with a full four-year reenlistment, and thus
  receive a four year bonus credit of \$150.00. Actually, the \$40.00 paid on
  the first extension will be deducted, and he will "take home" the difference of \$120.00.

Section IV - Navy

- 3. TWO NEW OFFICER CORRESPONDENCE COURSES are available: (1) Engineering Administration (NavPers 10992), covering administrative duties of a ship's engineer officer, in six assignments, 12 points credit; (2) The Shipbuilding Business (NavPers 10974), concerning business operations of shipbuilding, including labor wage system, design, contracting, planning, scheduling, purchasing, and allied subjects, in ten assignments, 20 points credit. Application for enrollment in either course should be made on form NavPers 992 through official channels to Naval Correspondence Course Center, U.S. Naval Base, Brooklyn 1, N.Y.
- 4. PER DIEM RATES for officers under instruction or delayed under permanent change-of-station orders has been raised from \$1.00 to \$1.65 (Alnav No. 46).
- 5. AVIATION TRIP INSURANCE is now available to Navymen traveling as passengers aboard service (any Dep't of Defense) planes being used for transportation of passengers and cargo, but not for operational (i.e. "flight simulating a combat operation"), tactical, or test purposes. Policies are issued in amounts of \$10,000 or \$20,000, and in various time limits from three days to one year, at premiums ranging from \$1.00 to \$50.00. One policy is issued for flights within the U.S. and another for world-wide flights.
- 6. HOUSEHOLD GOODS. Personnel who are now stationed overseas and took their full weight allowance of household goods with them under the old, less restrictive regulations will be able to bring them all back again, expense-free. This is specifically provided for in a section of the Defense Appropriations Act of 1954, which states that officers may bring back household effects from overseas according to the same weight allowances under which they took them out of the country, if originally ordered to their present overseas duty station prior to 10 Jul 52, and if ordered back to the U.S. after 1 Jul 53.
- 7. AUGMENTATION TO UEN. Announcement has been made of 76 USNR lieutenants (JG) and ensigns selected for appointment to the Regular Navy under the Augmentation Program, bringing to a total of 278 the number transferred from USNR to USN since the beginning of the program in Oct 52. Full details on eligibility requirements and processing procedures are given in BuPers Inst. 1120.12B. No authority exists at the present for the Navy to continue this program beyond the expiration date of 31 Dec 53; however, additional legislation will be requested at the next session of Congress to reinstate it.
- 8. BOX SCORE OF ARMED SERVICES TEAMS IN FOUR SPORTS for the 1953 Interservice Sports Competition (NOTE: This item is in The NAVY Section of the Digest because it was furnished by the Navy!).

BASKETBALL - Navy (Los Alamitos) defeated the Army (Fort Belvoir) and Quantico Marines to win the Interservice championship. Marines finished second, Air Force third, and Army fourth. Johnny Arndt, SN, USNR, Los Alamitos' guard, won the "Outstanding Player" award.

BOXING - Navy middleweight Bill Tate, DN, USN, of NTC Great Lakes won the only Interservice boxing title for the Navy. He was also selected as "Outstanding Boxer" of the tounament. Army won first place, Marines second, Navy third, and Air Force last.

TRACK AND FIELD - Navy, spearheaded by the NTC San Diego thinclads, won eight first places, more tha any other service, but placed only second in final point tabulation. Army won the title with the Navy second, Marines third, and Air Force last.

BASEBALL - Navy (Los Alamitos) defeated Army (Fort Belvoir) and the Air Force (Barksdale AFB) to win the Armed Forces "World Series." Air Force finished second, Quantico Marines third, and Army fourth.

Here's how they finished:

Service	Basketball	Baseball	Track & Field	Boxing
Navy	First	First	Second	.Third.
Army	Fourth	Fourth	First	First
Marines	Second · · · · · ·	Third	Third	Second
Air Force	Third	Second	Fourth '	Fourth

### ARMED FORCES INFORMATION DIGEST

Vol. I, No. 2 (Annex for Headquarters Personnel)

31 October 1953

- 1. MILITARY DISTRICT OF WASHINGTON UNIVERSITY CENTER. References: DA Memo 355-30-1 dated 8 Jan 51 and Hq MDW Memo 62 dated 19 Nov 53. An MDW University Center is in the process of being established for the purpose of administering promptly and efficiently the present off-duty college program for Defense Department personnel. Offices will be in the Pentagon, and the officer in charge (the TI & E Officer, MDW) will be assisted by a representative of each participating civilian educational institution. A committee of ten, composed of both military and civilian personnel, will be established to determine curriculum and educational assistance. This program is expected to be underway by the middle of December, and further details as to institutions participating, courses of study available, and locatiom of class rooms will be given in the next issue of this Digest. In the meantime, Miss Martin, representative of the MDW I & E Office is available for advice on the Education program at her desk at the Information Center on the Concourse, Pentagon Building, from 1000 to 1800 hours on Mondays, Wednesdays, and Fridays.
- 2. OVERSEAS GIFT PACKAGES. The local address of CARE, Inc. is 1346 Connecticut Ave, N.W., telephone: Columbia 5-9320.
- 3. AID FOR KOREA. The Chief of Information, Military District of Washington, Room G 621, Bldg T-7 (Extension 76101 or 75850) has the names and APO's of worthy organizations working in Korea to aid the destitute. Also available are lists of badly needed items. This information is made available at the request of CG, USAFFE for the benefit of all personnel desiring to aid in this vital work. (MDW Bulletin, 17 Nov 53).
- 4. LOCAL ARMED SERVICES FACILITIES. Furnished on the reverse side of this sheet for your ready reference and convenience are schedules of available facilities in this area and "ground rules" for their use.

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